



Date: February 2, 2017

Subject: Seminar on Tax Updates, BIR Audits and Assessments, and Tax Compliance

To all Finance and Accounting Managers, Controllers, Accounting Supervisors, Compilers, Accounting and Tax Practitioners:

With the forthcoming tax filing deadlines, it is very important that all taxpayers see to it that their audited financial statements and income tax returns are accurate, properly reconciled and are in compliance with both BIR and SEC reportorial requirements. Otherwise, they may be subject to unnecessary fines, penalties, and other sanctions.

Bernaldo Directo & Po Law Offices (BDP Law), an affiliate of R.S. Bernaldo & Associates (RSBA) and Center for Training and Development, Inc. (CTDI), is conducting a half-day program) entitled "ATTAX ON AUDIT: BRACING YOURSELF FOR BIR AUDITS" to be held on February 28, 2017 from 1:00 PM to 5:30 PM at the Shangri-la Hotel Makati.

In this connection, we are inviting you to participate in the said seminar to learn about the recent issuances and rulings/opinions from the BIR, the BIR audit process, including the common findings of the BIR, and the different stages of a tax assessment.


This seminar will also teach you what to do from the time you receive a letter of authority and focuses on "how to" deal with the authorities, such as: (1) how to comply and protest; (2) how to reconcile your returns and documents; (3) how to fill-up tax forms and comply with the reportorial requirements attached to the forms; and (4) what to do in case you receive a subpoena duces tecum.

Attached is the flyer, programme, and the reservation form for your perusal. Kindly send back the duly filled-up reservation forms to:

Ms. Analyn V. Vilorio
812-1718 to 24
analyn.viloria@ctdi.com.ph

We hope to see you in this forthcoming seminar.

Regards,


Rosario S. Bernaldo
Managing Partner